# Diagram  Description automatically generated with medium confidenceRefund Request

**Summer 2023**

**Your refund request must be done in writing, signed and handed out in person or sent by email to**

administration@profaqua.ca

* We will only refund entire weeks.
* This Refund Request must be received at least 10 days before the beginning of the week you are canceling to be eligible for a refund.
* Refunds are sent by cheque, after a processing time of 30 business days.
* A 10 percent administrative fee will be charged for all cancellations.

**Name of registered camper**:

**Reason for cancellation**:

**I wish to cancel my child’s registration for the following program(s):**

|  |  |  |
| --- | --- | --- |
| **Program:** Sciences and robotics | **[ ] Week 1 of the 26th to 30th of July****[ ] Week 2 of the 3th to 7th of July****[ ] Week 3 of the 10th to 14th of July****[ ] Week 4 of the 17th to 21st of July** | **[ ] Week 5 of the 24th to 28th of July****[ ] Week 6 of the 31st to 4th of August****[ ] Week 7 of the 7th to 11th of August****[ ] Week 8 of the 14th to 18th of August** |
| **Program:** Sports and science | **[ ] Week 1 of the 26th to 30th of July****[ ] Week 2 of the 3th to 7th of July****[ ] Week 3 of the 10th to 14th of July****[ ] Week 4 of the 17th to 21st of July** | **[ ] Week 5 of the 24th to 28th of July****[ ] Week 6 of the 31st to 4th of August****[ ] Week 7 of the 7th to 11th of August****[ ] Week 8 of the 14th to 18th of August** |
| **Program:** Arts and science | **[ ] Week 1 of the 26th to 30th of July****[ ] Week 2 of the 3th to 7th of July****[ ] Week 3 of the 10th to 14th of July****[ ] Week 4 of the 17th to 21st of July** | **[ ] Week 5 of the 24th to 28th of July****[ ] Week 6 of the 31st to 4th of August****[ ] Week 7 of the 7th to 11th of August****[ ] Week 8 of the 14th to 18th of August** |
| **Program:** Cooking and science | **[ ] Week 1 of the 26th to 30th of July****[ ] Week 2 of the 3th to 7th of July****[ ] Week 3 of the 10th to 14th of July****[ ] Week 4 of the 17th to 21st of July** | **[ ] Week 5 of the 24th to 28th of July****[ ] Week 6 of the 31st to 4th of August****[ ] Week 7 of the 7th to 11th of August****[ ] Week 8 of the 14th to 18th of August** |
| **Program:** Counselor in Training | **[ ] Week 1 of the 26th to 30th of July****[ ] Week 2 of the 3th to 7th of July****[ ] Week 3 of the 10th to 14th of July****[ ] Week 4 of the 17th to 21st of July** | **[ ] Week 5 of the 24th to 28th of July****[ ] Week 6 of the 31st to 4th of August****[ ] Week 7 of the 7th to 11th of August****[ ] Week 8 of the 14th to 18th of August** |
| Day care service | **[ ] Week 1 of the 26th to 30th of July****[ ] Week 2 of the 3th to 7th of July****[ ] Week 3 of the 10th to 14th of July****[ ] Week 4 of the 17th to 21st of July** | **[ ] Week 5 of the 24th to 28th of July****[ ] Week 6 of the 31st to 4th of August****[ ] Week 7 of the 7th to 11th of August****[ ] Week 8 of the 14th to 18th of August** |

Name of the person to whom the cheque will be addressed to:       Phone number:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Reserved for Administration

*Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Sent by email [ ]  In person [ ]  Admin. Corrections*

*Processed by*: *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Calculation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_